

Board Meeting of March 28, 2013

AGENDA INFORMATION AND DIRECTOR'S RECOMMENDATIONS

I. Call to Order: Chairman

II. Routine Actions

A. Minutes of January 31, 2013 Board Meeting

(Enclosed)

Recommendation: To approve as submitted.

III. Business Items

A. Staff Appointments and Reductions

(Attachment 1)

Recommendation: To receive, accept and place on file as submitted the attached L.E.A., SAIL and ADH staff appointments and transfers as well as the attached staff resignations and terminations.

B. FY14 Preliminary LEA Budget

(Attachment 2)

Recommendation: First Reading

C. FY14 Collaborative Preliminary Administration Budget

(Attachment 3)

Recommendation: First Reading

D. Lease Extension

(Attachment 4)

Recommendation: To approve a three year extension of the Collaborative's lease with St. Georges Management for the 12 Welby Road building.

E. Adult Service Salary Scale

Recommendation: To leave the provisions of the SMEC adult service salary scale intact for FY13 and FY14.

F. Business Manager Position

(Attachment 5 and 6)

Recommendation: To appoint Nelson Cordeiro as the Collaborative Business Manager effective July 1, 2013.

G. Leave of Absence Request (Attachment 7)

Recommendation: To approve as unpaid leave with the exception of disallowing substitute teaching during the period of the leave.

IV. Discussion Items

A. FY14 Budget Process and Timelines

B. QUEST Audit (Attachment 8)

C. Collaborative Legislation and MA Commission on Collaboratives

The director will update the Board on the new DESE collaborative regulations including the Collaborative Board training requirements, the activities of the Commission on Collaboratives and the requirement to amend the Collaborative's Articles of Agreement.

E. Program Update

The director will update the Board on the status of all SMEC Programs.

F. Professional Development

The director will inform the Board of upcoming professional development opportunities being presented by SMEC.

G. Location of next SMEC Board Meeting

**NEXT GENERAL MEETING DATE: April 30, 2013
ADJOURN**