

Board Meeting of May 30, 2013

AGENDA INFORMATION AND DIRECTOR'S RECOMMENDATIONS

I. Call to Order: Chairman

II. Routine Actions

A. Minutes of April 30, 2013 Board Meeting

(Enclosed)

Recommendation: To approve as submitted.

III. Business Items

A. Staff Appointments and Reductions

(Attachment 1)

Recommendation: To receive, accept and place on file as submitted the attached L.E.A., SAIL and ADH staff appointments, promotions and transfers as well as the attached staff resignations and terminations.

B. Retirements

(Attachments 2 and 3)

Recommendation: To approve as submitted.

C. FY13 LEA Line Item Adjustments

(Attachment 4)

Recommendation: To approve as submitted.

D. FY13 Revised ADH Budget

(Attachment 5)

Recommendation: To approve as submitted.

E. FY14 Preliminary ADH Budget

(Attachment 6)

Recommendation: To approve as submitted.

F. FY14 Preliminary SAIL Program Budget

(To be distributed at meeting)

G. FY13 Salary Reserve

Recommendation: To approve a revision to the previously approved FY13 final SAIL budget to reflect the FY13 Salary Reserve contract amount of \$43,315 specifically for increases to the wages of the Collaborative's adult service staff earning less than \$40,000 per year and associated payroll costs.

H. Job Coach Wages

Recommendation: The current stipend for direct care staff who job coach is \$.50/hour. The recommendation is to increase the wage incentive to \$1.00/hour to promote longevity in these positions.

I. 2013-2018 Strategic Plan (Attachment 7)

Recommendation: To contract for the services of Stephanie Wick to facilitate the Collaborative's Strategic Planning Process.

J. Executive Director's Evaluation (To be distributed at meeting)

Recommendation: To approve the Executive Director's 2013-2013 evaluation as collected, compiled and submitted by the Board Chair.

IV. Discussion Items

A. Articles of Agreement

The Director will update the Board as to the status of the Collaborative's draft revision to the Articles of Agreement.

B. Collaborative Legislation and MA Commission on Collaboratives

The director will discuss with the Board on the new DESE collaborative regulations including the Collaborative Board training requirements, the activities of the Commission on Collaboratives.

C. Program Update

The director will update the Board on the status of all SMEC Programs.

D. Professional Development

The director will inform the Board of upcoming professional development opportunities being presented by SMEC.

**Proposed ANNUAL MEETING DATE: Monday, September 30, 2013; 6:30 P.M.
ADJOURN**