

Board Meeting of June 13, 2012

AGENDA INFORMATION AND DIRECTOR'S RECOMMENDATIONS

I. Call to Order: Chairman

II. Routine Actions

A. Minutes of April 3, 2012 Board Meeting (Enclosed)

Recommendation: To approve as submitted

III. Business Items

A. Staff Appointments and Reductions (Attachment 1)

Recommendation: To receive, accept and place on file as submitted the attached L.E.A., SAIL and ADH staff appointments and transfers as well as the attached staff resignations, terminations and reductions in force.

B. Maternity Leave Request (Attachment 2)

Recommendation: To approve as submitted.

C. FY12 LEA Budget Update and Line Item Adjustments (Attachment 3)

Recommendation: To approve as submitted.

D. FY12 Adult Service Budget Updates (To be distributed at meeting)

Recommendation: To receive, accept and place on file.

- E. Line of Credit** (Attachment 4)
- Recommendation:* To approve the Collaborative's application process for a short term business banking line of credit of \$200,000 through Rockland Trust to cover expenses while awaiting receivables.
- F. Employee Insurance Benefits** (Attachment 5)
- Recommendation:* To terminate the current agreement with the Town of Fairhaven to purchase employee health and dental benefits through the Town and to switch insurance carriers to the Tufts Health Plan and Altus Dental Group effective July 1, 2012 for employee health and dental benefits.
- G. SMEC Transitional Services** (Attachment 6)
- Recommendation:* To house a portion of SMEC Transitional Services at Dartmouth High School beginning in September, 2012, pending Dartmouth School Committee approval.
- H. FY13 LEA Budget and Tuitions** (Attachments 7 & 8)
- Recommendation:* To approve as submitted.
- I. FY13 Adult Services Budgets** (Attachment 9 and 10)
- Recommendation:* To approve as submitted.
- J. FY13 Administrative Budget** (Attachment 11)
- Recommendation:* To approve as submitted.
- K. Open Meeting Law** (Attachment 12)
- Recommendation:* To vote to exercise the provisions of 940 CMR 29.03 (1)(c) by posting notice of all SMEC public meetings to the SMEC website – www.smecollaborative.org – rather than individually through member communities.

L. Executive Director's Annual Goals (Attachment 13)

Recommendation: To receive, accept and place on file.

IV. Discussion Items

A. FY12 Revenue

The Collaborative is projected to incur a deficit for fiscal year ending June 30, 2012 of approximately \$275,000. The Collaborative's Unassigned Fund balance of \$840,917 will be reduced by any deficit incurred at the end of the fiscal year.

B. State Audit Finding #4

The director will update the Board on the State Auditor's recommendation regarding LUSA billing repayment from FY09 and FY10.

C. Chapter 43 Collaborative Legislation Update

The director will discuss the new requirements of the Collaborative Legislation and changes effective immediately and for next year.

D. Program Update

The director will update the Board on the status of all SMEC Programs.

E. Professional Development

The director will inform the Board of upcoming professional development opportunities being offered by SMEC.

F. SCRO

The director will update the Board on the activities of the SCRO.

**SET DATE FOR NEXT MEETING:
ADJOURN**