

Southeastern Massachusetts Educational Collaborative Board
Minutes of February 29, 2016 Board Meeting

Members Present: Sarah Gomes, Harry Carter Hunt III, James Muse, Michelle Ouellette, Christopher Oliver

Members Absent: Christopher Cotter, Jennifer Kulak, Donna McKenna,

Staff Present: Catherine S. Cooper, Executive Director
Jill Brilhante, Director of Business

Others Present: John Nunes, SMEC Treasurer

Mr. Oliver called the meeting to order at 6:36 P.M.

1. **VOTED** To approve the Minutes of the Board's November 30, 2015 meeting as submitted.
APPROVED
2. **VOTED** To receive, accept and place on file the LEA, SAIL and ADH funded staff appointments, transfers, promotions, resignations, terminations, and reductions as submitted on Agenda Attachment 1.
APPROVED
3. **VOTED** To approve the revised SMEC policies as submitted on Agenda Attachment 2.
APPROVED
4. **VOTED** To amend the FY16 Operating Budget as submitted on Agenda Attachment 3.
APPROVED
5. **TABLED** Because the final DESE CPR Report was not received in time for the meeting, this item was tabled for review at a future meeting.
6. **VOTED** To approve the amended SMEC Articles of Agreement as submitted and to approve the Greater New Bedford Regional Vocational Technical High School as a Collaborative member district effective July 1, 2016 pending approval of the current SMEC member school committees and DESE.
APPROVED
7. **DISCUSSION** The Executive Director discussed several potential LEA program location changes and program development plans with the members and informed the Board that the relocation of the SMEC administrative office and adult service programs to Dartmouth is on schedule and planned for mid-April 2016.

- 8 . **DISCUSSION** The Executive Director explained the FY17 Budget Development timeline and that the first reading of the FY17 proposed Operating Budget will likely occur at the next scheduled Board meeting.
- 9 . **DISCUSSION** The Executive Director explained the process and timeline for the Board's evaluation of the Executive Director and that progress toward goals will be presented and evaluation forms will be distributed to each member at the next scheduled Board meeting.
- 10 . **DISCUSSION** The Executive Director explained the process and timeline for the Board's evaluation of the Collaborative Treasurer and that evaluation forms will be distributed to each member at the next scheduled Board meeting.
- 11 . **DISCUSSION** The Executive Director gave an update on the Collaborative's current programs, upcoming professional development offerings and involvement in the SCRO activities.
- 12 . **SCHEDULED** The Director requested a change in date for the next scheduled Board meeting from March 30, 2016 to March 31, 2016. Discussion ensued and the members present approved the change to March 31, 2016.
13. **VOTED** To adjourn at 7:30 P.M.

APPROVED

Respectfully submitted,
Catherine S. Cooper
Secretary to the Board