

SMEC Board Meeting of March 27, 2018

AGENDA INFORMATION AND DIRECTOR'S RECOMMENDATIONS

I. **Call to Order:** Chairman

II. **Routine Actions**

A. **Minutes of January 30, 2018** (Enclosed)

Recommendation: To approve as submitted.

III. **Business Items**

A. **Staff Appointments and Reductions** (Attachment 1)

Recommendation: To receive, accept and place on file as submitted the attached L.E.A., SAIL and ADH staff appointments, transfers, promotions, resignations, terminations and reductions in force.

B. **FY18 Operating Budget Amendment** (Attachment 2)

The director and business manager will update the Board as to the status of the FY18 SMEC Operating Budget including any amendments or revisions.

Recommendation: To approve as submitted.

C. **SMEC Salary Scales** (Attachments 3-5)

Recommendation: To approve a 2% increase to the SMEC salary scales and a 2% increase to all non-scaled salaries for FY19.

D. **Administrative Structural Changes for FY19**

Recommendation: To approve the recommended administrative staffing changes as submitted with the applicable salary adjustments.

E. **Early Childhood Program**

Recommendation: To merge the Early Childhood Program with the Primary Language Program starting in FY19 and amend our leases with Acushnet and Rochester accordingly.

F. Day School Space

Recommendation: To authorize the Executive Director to post an RFR as needed to secure space to accommodate the growth of our TLC program.

G. Other: Any agenda item(s) not reasonably foreseen by the Executive Director or Board Chair at least 48 hours prior to the Meeting.

IV. Discussion Items

A. FY19 Budget Timeline and Actuarial Study

B. Legal Action

C. Special Employee Status/Ethics Commission

D. DESE Financial/Business Audit

E. Day School Space

F. Program and Service Update

G. Southeastern Collaborative Regional Organization (SCRO) and MA Organization of Educational Collaboratives (MOEC)

H. Next Scheduled Board Meeting: April 30, 2018, 6:30 P.M.

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