

Southeastern Massachusetts Educational Collaborative Board
Minutes of October 30, 2018 Board Meeting

Members Present: Carole Clifford, Ann Fernandes, Donna McKenna*, James Muse, Christopher Oliver, Michelle Smith

Members Absent: Christopher Cotter, Sarah Gomes, Michael Shea

Staff Present: Catherine S. Cooper, Executive Director
Christopher Haraden, Director of Finance and Operations

Mr. Oliver called the meeting to order at 5:41 P.M.

1. **VOTED** To approve the Minutes of the Board's September 26, 2018 meeting as submitted.

APPROVED

2. **VOTED** To receive, accept and place on file the LEA, SAIL and ADH funded staff appointments, transfers, promotions, resignations, terminations, and reductions as submitted on Agenda Attachment 1, as revised to include the additional appointment of Alexia Soto as a SAIL Direct Care employee and the additional resignation of Kerriann Pires, LEA LPN. The Board also discussed the difficulties of retaining adult direct care staff and plans to address the direct care pay scale for FY20.

APPROVED

3. **VOTED** To increase the snow removal stipend as indicated on Agenda Attachment 2.

APPROVED

4. **VOTED** The Executive Director and Director of Finance discussed the provisions of the "Act Relative to Minimum Wage, Paid Family Medical Leave and the Sales Tax Holiday" with the members present and the fact that municipalities, districts, political subdivisions and authorities are not subject to the Act unless they opt in. After discussion, the Board voted not to opt in to the provisions of the Act.

APPROVED

5. **VOTED** To approve the 2018-2020 Educator Evaluation Plan and Goals submitted by the Executive Director as submitted on Agenda Attachments 4 and 5 and to appoint Michelle Smith to be the primary evaluator for this evaluation cycle on behalf of the Board.

APPROVED

** Arrived during discussion of Agenda Business Item 1.*

6. **DISCUSSION** The Director of Finance informed the Board that the Collaborative's FY18 Independent Audit is underway and that a final audit report is expected to be presented to the Board for approval at the November Board meeting. In addition, since it had only been a short time since the last Board meeting and the Board is scheduled to meet again in November, there was no FY19 budget amendment presented at this meeting.

7. **DISCUSSION** The Director gave an update on the status of the legal action being taken by a former employee against the Collaborative.

8. **SCHEDULED** The next scheduled SMEC Board of Directors meeting will be held on November 29, 2018 at 5:30 PM at the SMEC Administrative Office.

18. **VOTED** To adjourn at 6:23 P.M.

APPROVED

**Respectfully submitted,
Catherine S. Cooper
Secretary to the Board**