

Southeastern Massachusetts Educational Collaborative Board
Minutes of January 30, 2020 Board Meeting

- Members Present:** Christopher Cotter, Ann Fernandes, Sarah Gomes, Donna McKenna, Christopher Oliver, Suzanne Tseki
- Members Absent:** Carole Clifford, Michael Shea, Michelle Smith
- Staff Present:** Catherine S. Cooper, Executive Director
Christopher Haraden, Director of Finance and Operations
- Others Present:** John Nunes, SMEC Treasurer

Mr. Oliver called the meeting to order at 5:36 P.M.

1. **VOTED** To approve the Minutes of the Board's November 21, 2019 meeting as submitted.
APPROVED
2. **VOTED** To receive, accept and place on file the LEA, SAIL and ADH funded staff appointments, transfers, promotions, resignations, terminations, and reductions as submitted on Agenda Attachment 1.
APPROVED
3. **VOTED** The Director of Finance and Operations provided an update on the Collaborative Spending Plan as submitted on Agenda Attachment 2 and an updated revenue projection presented at the meeting in the amount of \$10,683,514.15.
APPROVED
4. **VOTED** To seek a 5 year extension on our lease for the Tripp School from the Fairhaven Public Schools.
APPROVED
5. **VOTED** To receive, accept and place on file the OPEB 2019 Statement submitted as Agenda Attachment 3.
APPROVED
6. **VOTED** To authorize the Executive Director and Director of Finance to negotiate a lease or purchase price with any successful bidder to our current RFP, on behalf of the Board, with subsequent approval of the terms to be voted by the Board at a subsequent meeting prior to execution.
APPROVED

7. **VOTED** To reaffirm the vote taken at the September 30, 2019 meeting but missing from the minutes of said meeting, to approve the SMEC Emergency Procedures Manual as submitted.
- APPROVED**
8. **VOTED** To appoint two Board members to negotiate a new contract with the Executive Director to become effective on July 1, 2020. The Board appointed Christopher Cotter and Christopher Oliver as the negotiation subcommittee.
- APPROVED**
9. **VOTED** To increase the summer/extra duty rate for teachers to \$37 per hour and to implement a specialized services rate of up to \$50 for licensed teachers, nurses and BCBA's and \$60 for licensed therapists.
- APPROVED**
10. **DISCUSSION** The Director provided an update on H525, a bill to create an exemption to the Ethics Regulations for Collaborative staffing as well as an update to the current legal case brought by a former Collaborative employee.
11. **DISCUSSION** The Executive Director reviewed the DESE compliance letters for our 2019 Annual Report and 2019 Independent Financial Report submissions showing full compliance with all requirements.
12. **DISCUSSION** The Executive Director asked the members present if, for future Board meetings, the agendas could be distributed in advance by electronic format only, with hard copies available at the meeting rather than also mailing hard copies. The members present agreed that electronic copies were sufficient for prior review and that hard copies no longer need to be mailed in advance but need only be made available at the meeting.
13. **SCHEDULED** The next scheduled SMEC Board of Directors meeting will be held on March 31, 2020 at 5:30 PM at the SMEC Administrative Office.
14. **VOTED** To adjourn at 7:24 P.M.
- APPROVED**

Respectfully submitted,
Catherine S. Cooper
Secretary to the Board