

Southeastern Massachusetts Educational Collaborative Board
Minutes of March 29, 2022 Board Meeting

Members Present: Christopher Cotter, Donna McKenna*, Christopher Oliver**, Tiffini Reedy, Sara Rodrigues, Michael Shea, Michelle Smith, Suzanne Tseki

* Attended remotely

** Arrived during the FY22 Budget Update

Members Absent: Ann Fernandes, Jonathan Teves

Staff Present: Catherine S. Cooper, Executive Director
Christopher Haraden, Director of Business

Others Present: John Nunes, SMEC Treasurer

Ms. Smith called the meeting to order at 5:35. The Board welcomed Ms. Sara Rodrigues as the new representative from Fall River.

1. **VOTED** To approve the Minutes of the Board's January 31, 2022 meeting as submitted. Motion by Mr. Shea, Second by Mr. Cotter.

APPROVED Ms. Rodrigues abstained

2. **VOTED** To receive, accept and place on file the LEA, SAIL and ADH funded staff appointments, transfers, promotions, salary adjustments, resignations, terminations, and/or reductions as submitted on Agenda Attachment 1. Motion by Mr. Shea, Second by Mr. Cotter.

APPROVED

3. **VOTED** Following discussion, the Board voted to approve the FY23 Teacher and Paraprofessional Salary Scales as presented on Agenda Attachments 2 and 3 and to grant a 3% COLA increase to all non-scaled staff for FY23.

APPROVED

5. **VOTED** To increase our SAIL/ADH Direct Care base rate to \$17/hour on July 1, 2022, to grant correlating increases to Direct Care/Supervisory/Support Staff currently above that rate and to provide 3% COLA increases to all other positions not otherwise specified.

APPROVED

6. **DISCUSSION** The Director of Finance and Operations provided an update on the FY22 Collaborative Spending Plan and Revenue projections. An explanation was provided regarding the general projection of estimated overall revenue expectations based on current enrollment, billing information and

evolving programmatic and fiscal guidance. Since no amendment was proposed, no vote was taken.

Pg. 1 of 2

7. **DISCUSSION** The Director presented the Board with the DESE written response to our FY21 audit submission as shown on Agenda Attachment 2 indicating compliance with all required elements.
8. **DISUSSION** The Director reviewed her earlier email correspondence to the Board regarding the Collaborative's transition to the new DESE at-home testing program to replace the DESE Test and Stay program.
9. **DISCUSSION** The Director gave an update on the status of the Collaborative's program operations.
10. **DISUSSION** The Director provided a brief summary of statewide legislation relevant to Collaboratives and notified the members that there is no new information regarding a 4 year old legal claim by a former employee.
11. **DISCUSSION** The Executive Director notified the Board that a meeting was held with the Evaluation Subcommittee to go over her formative assessment and mid-cycle progress on goals just before the Board meeting. Mr. Shea and Ms. Smith will sign the Formative Assessment documents on behalf of the Board and the full Board will provide input for the Summative Assessment at the end of the Executive Director's two-year self-directed Evaluation Cycle.
12. **SCHEDULED** The next scheduled SMEC Board of Directors meeting will be held on March 29, 2022. at 5:30 PM.
13. **VOTED** To adjourn at 6:40 P.M. Motion by Ms. Smith, Second by Ms. McKenna.

APPROVED

Respectfully submitted,
Catherine S. Cooper
Secretary to the Board

Pg. 2 of 2