

Southeastern Massachusetts Educational Collaborative Board

**Minutes of June 14, 2022 Board Meeting**

This meeting was held by Zoom

**Members Present:** Christopher Cotter, Ann Fernandes, Sara Rodrigues, Michelle Smith, Suzanne Tseki

**Members Absent:** Donna McKenna, Chris Oliver, Tiffini Reedy, Mike Shea, Jonathan Teves

**Staff Present:** Catherine S. Cooper, Executive Director  
Christopher Haraden, Director of Business

**Others Present:** John Nunes, SMEC Treasurer

**Ms. Smith called the meeting to order at 5:32.**

1. **VOTED** To approve the Minutes of the Board's May 31, 2022 meeting as submitted. Motion by Mr. Cotter, Second by Ms. Fernandes.

**APPROVED**

2. **VOTED** To receive, accept and place on file the LEA, SAIL and ADH funded staff appointments, transfers, promotions, salary adjustments, resignations, terminations, and/or reductions as submitted on Agenda Attachment 1. Motion by Ms. Fernandes, Second by Ms. Rodrigues.

**APPROVED**

3. **VOTED** The Board conducted a second reading of the proposed FY23 Spending Plan along with the FY23 proposed tuitions and fees. An explanation was provided regarding the general projection of estimated overall revenue expectations and expenditures based on current FY23 enrollment, historic and projected expenses and evolving programmatic and fiscal guidance, while noting that we do not have final state contract figures as of the date of the meeting. The Board voted to approve the FY23 Projected Spending Plan totaling \$11,155,120 as shown on Agenda Attachment 4 and the FY23 school year and summer tuitions and fees as shown on Agenda Attachment 2 and 3, to include any new 180 day programs currently in development at the same rate, as well as to accept the FY23 projected revenue as of June 14, 2022 shown on Agenda Attachment 5. Motion by Ms. Tseki, Second by Mr. Cotter.

**APPROVED**

4. **VOTED** The Director of Finance and Operations provided an update on the FY22 Collaborative Spending Plan and recommended EOY line item revisions with a 1% increase to the total funding level. The

Board voted to approve the FY22 Amended Spending Plan as presented on Agenda Attachment 6 with line item adjustments. Ms. Tseki made the motion, second by Ms. Fernandes.

**APPROVED**

5. **DISUSSION** The Director indicated that there were no updates on legislative nor legal actions relevant to the Collaborative.
6. **DISCUSSION** The Director informed the Board that the DDS QUEST and DESE CPR audits, including exit interviews, were complete and that we were awaiting written reports of the outcomes. According to verbal feedback received during the exit interview, the DESE CPR resulted in no negative findings. The DDS QUEST audit requires some corrective action over the next 60 days, however, the final report has not yet been received.
7. **SCHEDULED** The next scheduled SMEC Board of Directors meeting will be held on September 27, 2022 at 5:30 PM.
8. **VOTED** To adjourn at 5:51 P.M., Motion by Mr. Cotter, Second by Ms. Tseki.

**APPROVED**

Respectfully submitted,  
Catherine S. Cooper  
Secretary to the Board