

Southeastern Massachusetts Educational Collaborative Board
Minutes of September 27, 2022 Board Meeting

Members Present: Christopher Cotter, Ann Fernandes, Donna McKenna, Christopher Oliver, Tiffini Reedy, Michael Shea

Members Absent: Michelle Smith, Jonathan Teves

Board Vacancies: ORR

Staff Present: Catherine S. Cooper, Executive Director
Christopher Haraden, Director of Business

Others Present: John Nunes, SMEC Treasurer

Mr. Oliver called the meeting to order at 5:32.

1. **VOTED** To approve the Minutes of the Board's June 14, 2022 meeting as submitted. Motion by Mr. Shea, Second by Mr. Cotter.

APPROVED Member Reedy abstained

2. **NOMINATED** Christopher Oliver for the office of Board Chairman. Nomination by Mr. Cotter, Second by Ms. McKenna.

VOTED To appoint Chris Oliver as Chairman of the Board of Directors of the Southeastern Massachusetts Educational Collaborative.

APPROVED

3. **NOMINATED** Michelle Smith for the office of Vice Chairman. Nomination by Mr. Shea, second by Ms. McKenna.

VOTED To appoint Michelle Smith as the Vice Chairman of the Board of Directors of the Southeastern Massachusetts Educational Collaborative.

APPROVED

4. **NOMINATED** John Nunes as Collaborative Treasurer. Nomination by Mr. Cotter, second by Mr. Shea.

VOTED To appoint John Nunes as Treasurer of the Southeastern Massachusetts Educational Collaborative for FY22 at an annual stipend of \$3,000.

APPROVED

5. **VOTED** To appoint Donna McKenna and Christopher Cotter to sign the Collaborative warrants on behalf of the Board. Motion by Mr. Shea, Second by Ms. Fernandes
- APPROVED**
6. **VOTED** To receive, accept and place on file the LEA, SAIL and ADH funded staff appointments, transfers, promotions, resignations, administrative adjustments, terminations, and reductions as submitted on Agenda Attachment 1. Motion by Mr. Shea, Second by Ms. Fernandes.
- APPROVED**
7. **VOTED** The Director of Finance and Operations provided an update on the FY23 Spending Plan and Revenue projections as submitted on Agenda Attachment 2 and 3. An explanation for the reduction primarily attributed to closing our 3153 Residential contract with DDS, along with associated and other changes since the June meeting was provided. The Board voted to approved the updated Spending Plan and accept the updated Revenue Projections as submitted. Motion by Mr. Cotter, Second by Mr. Shea.
- APPROVED**
8. **VOTED** To declare our 2005 Nissan Quest, VIN # 5N1BV28U05N101039 as surplus property and dispose of in accordance with our surplus property policy. Motion by Ms. McKenna, Second by Mr. Shea.
- APPROVED**
9. **VOTED** To approve the SMEC Board of Directors' FY22 Calendar as submitted on revised Agenda Attachment 4. Motion by Mr. Shea, Second by Mr. Cotter.
- APPROVED**
10. **VOTED** To receive, accept and place on file the 2022 DESE Coordinated Program Review Report for the SMEC school programs as shown on Agenda Attachment 5 and the 2022 DDS Survey and Certification License Review results for the SAIL program as shown on Agenda Attachment 6. Motion by Mr. Shea, Second by Ms. Fernandes.
- APPROVED**
11. **DISCUSSION** The Finance Director informed the Board that the Collaborative's FY22 Independent Audit is underway and that a final audit report is expected to be presented to the Board for approval at the November Board meeting.
12. **DISCUSSION** The Director gave an update on the status of the Collaborative's program operations and search for facilities.

13. **DISUSSION** The Director provided a brief summary of statewide legislation relevant to Collaboratives and the status of ongoing legal action originating in 2017.
14. **SCHEDULED** The next scheduled SMEC Board of Directors meeting will be held on November 29, 2022 at 5:30 PM.
15. **VOTED** Following a motion by Mr. Cotter and a Second by Ms. McKenna, the Board voted to adjourn at 6:35 P.M.

APPROVED

**Respectfully submitted,
Catherine S. Cooper
Secretary to the Board**