

Southeastern Massachusetts Educational Collaborative Board
Minutes of January 31, 2023 Board Meeting

Members Present: Christopher Cotter, Ann Fernandes, Donna McKenna, Christopher Oliver, Tiffini Reedy, Sarah Rodrigues, Michael Shea, Michelle Smith

Members Absent: Rosemarie Bowman, Jonathan Teves

Staff Present: Catherine S. Cooper, Executive Director
Christopher Haraden, Director of Business

Others Present: John Nunes, SMEC Treasurer*

*Left prior to the final Business Item.

Ms. Smith called the meeting to order at 5:32.

1. **VOTED** To approve the Minutes of the Board's November 29, 2022 meeting as submitted. Motion by Mr. Shea, Second by Ms. Fernandes.

APPROVED

2. **VOTED** To receive, accept and place on file the LEA, SAIL and ADH funded staff appointments, transfers, promotions, salary adjustments, resignations, terminations, and reductions as submitted on Agenda Attachment 1. Motion by Ms. Fernandes, Second by Mr. Oliver.

APPROVED

3. **VOTED** Following a presentation by the Director of Finance and Operations, the Board voted to approve an updated FY23 spending plan with a total expense projection of \$10,829, 800 and an updated FY23 revenue projection of 10,826,390. Motion by Mr. Shea, Second by Ms. McKenna.

APPROVED

4. **VOTED** To authorize the Executive Director and Director of Finance and Operations to follow all procedural public procurement steps and requirements in the event that a responsive proposal to our latest facilities RFP is received, including notifying all member school committees of our intent to secure financing, working with our bank and/or MA Development on a responsible funding package and taking all other necessary steps to bring a potential Purchase and Sale Agreement and Financing Agreement to the Board for a vote. Motion by Ms. Fernandes, Second by Mr. Cotter.

APPROVED

5. **VOTED** After a summary given by Board Vice-Chair/Evaluation Subcommittee Member Smith of all input

submitted by Board members regarding the Executive Director's End-of-Cycle Evaluation, and discussion, the Board voted to finalize the Summative Evaluation of the Executive Director as submitted by the Subcommittee on Agenda Attachment 4 and to issue an overall rating of Exemplary. Motion by Ms. Smith, Second by Ms. McKenna.

APPROVED

6. **VOTED** After discussion, to finalize the Evaluation of the Treasurer as submitted in draft on Agenda Attachment 5. Motion by Mr. Shea, Second by Ms. Rodrigues.

APPROVED

7. **DISCUSSION** The Director gave an update on the status of the Collaborative's program operations and enrollment.
8. **DISCUSSION** The Director provided a brief summary of statewide legislation relevant to Collaboratives and reported a brief status update on the timeline of an ongoing legal case.
9. **DISCUSSION** The Director reminded the members who were not present at the November 2022 meeting to sign and return acknowledgement forms confirming that SMEC has provided them with current copies of the state Ethics Regulations and the state Open Meeting Law Regulations and Guide.
10. **SCHEDULED** The next scheduled SMEC Board of Directors meeting will be held on March 29, 2022 at 5:30 PM and is anticipated to take place in-person at the SMEC ADH building.
11. **VOTED** To adjourn at 6:43 P.M. Motion by Ms. Smith, Second by Ms. Fernandes.

APPROVED

**Respectfully submitted,
Catherine S. Cooper
Secretary to the Board**